



## BROCKWAY TOWNSHIP

7645 Sayles Road  
Brockway, MI 48097  
Phone (810) 387-3375

Email: [brockway@greatlakes.net](mailto:brockway@greatlakes.net)



### BROCKWAY TOWNSHIP BOARD MEETING AGENDA

Date: September 8, 2026  
Time: 7:01pm  
Place: Township Hall  
Pledge of Allegiance led by: Bill

#### **ROLL CALL**

Present: Connie, Terry, Bill, Cheryl  
Absent: Tim  
Staff Present: Kevin Booth

#### **AGENDA**

Additions to the agenda: Park Signs under G.2.

Motion to approve agenda if amended: Terry  
Second: Bill Motion Carried: yes

#### **CLERKS REPORT**

Motion to approve minutes: Bill  
Second: Connie Motion Passed: yes

#### **Clerk's Notes:**

MERS is working on account numbers to start the transition.

#### **TREASURER'S REPORT**

##### Finance

Fire bank account is now restricted, will be closed tomorrow at our appointment with Tri-County at 9:15am. There were 2 checks and an online Capital One payment that were caught and marked as fraudulent.

Tax collection is going well, less than 10 checks needed to be rewritten.

#### **BILLS**

Township bills in the amount of: \$26,947.94

Motion to pay: Terry Second: Connie Motion Passed: yes

Fire Department bills in the amount of: \$9,063.30

Motion to pay: Terry Second: Cheryl Motion Passed: yes

Amount includes previously approved expenses from August meeting. Fire dept account checks did not arrive in time to pay the bills for them to hit the August report.



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Park and Recreation bills in the amount of: \$4,177.46

Motion to pay: Terry      Second: Bill      Motion Passed: yes

### **CITIZENS TO ADDRESS THE BOARD** – 3 citizens addressed the board.

#### A. PARK AND RECREATION DEPARTMENT

1. Soccer games have started
2. A goal was vandalized on the U6 field
3. Referee and Coach paperwork has been created

#### B. BUILDING DEPARTMENT AND ENFORCEMENT

1. Building Official Report
2. Blight Complaints – 2 properties
3. Enforcement Report – Paperwork has been served by enforcement officer 9/4/26. Terry motioned if it's been over 15 days and no remedial action has been taken, to follow the steps in our ordinance and deliver fines.

C. PLANNING COMMISSION – September 16<sup>th</sup> at 5pm is the data center workshop. We have received the first ordinance draft from the lawyer. Public hearing will be October 8<sup>th</sup> at 7pm.

#### D. ASSESSMENT

#### E. FIRE DEPARTMENT

1. Chief's Report – 23 runs, wildland training this month.

#### F. ROADS AND DRAINS

1. Grading to start soon
2. Fisher Rd agreement between Sanilac County Road Commission, Levi Hudzinski, Mike Barr and Brockway Township. Motion for \$2,948.00 not to exceed \$4,000.00. Second by Cheryl. To include a contract to each property owner to repay their portion, or taxes will be levied. All in favor. Motion carried.

#### G. OLD BUSINESS

1. Policies – FOIA
  - a. Motion to approve the MTA's FOIA policy packet and paperwork under Resolution #2026-9. Bill motioned, Terry second. All in favor. Motion carried.
2. Signs for park – Information only, please review for any changes.

#### H. NEW BUSINESS

1. Cemetery Ordinances – will be reviewing and updating.



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2. Office Locks – Replace all lock cylinders and re-key locks. We will now have a sign in/out sheet, keys will be numbered and assigned to key holders. Motion by Terry, for the expense not to exceed \$1,350.00 from Thumb Area Locks. Second by Connie. All in favor. Motion carried.
3. Servers expire in 2026 – asking VC3 for options and what this means for us. This includes the Fire Department.

### I. ADJOURNMENT

Time: 9:04pm

Motion: Connie

Second: Terry

All in favor. Motion carried.

DRAFT